

**SPENNYMOOR TOWN COUNCIL**

**HAS THE FOLLOWING VACANCIES**

**FACILITIES ASSISTANTS**

**1 X FULL TIME – 37 Hours**

**1 X PART TIME – 16 Hours**

**Location; Spennymoor Town Hall**

**SALARY £17,072 – £18,746 (Pro Rata)**

**Spennymoor Town Council are looking to recruit two highly motivated, customer focused and multi skilled individuals to join our successful in-house team.**

**It is expected that the successful candidates will have at least 2 years experience in a minimum of one of the three key areas involved in the role, which are**

* **Building Management**
* **Event / Hospitality**
* **Fire / Security**

**The role includes key holding duties and the working pattern involves days, evenings and weekends on a rota basis.**

**For an application pack please contact Spennymoor Town Council on 01388 815276 or email info@spennymoor-tc.gov.uk**

**For an informal discussion regarding the role please contact Colin Ranson, Facilities Manager on 01388 815276.**

**Completed applications should be returned by 12 noon on Friday 3 November.**

**Interviews will take place on Tuesday 7 November.**